

SPECIAL WNNC MEETING AGENDA



BOARD OFFICERS

[Elaine Alaniz](#)
PRESIDENT

[Miran Kalaydjian](#)
VICE PRESIDENT

[Mirna Aguilar](#)
SECRETARY

[Rebecca M Alvarado](#)
TREASURER

City of Los Angeles WESTLAKE NORTH NEIGHBORHOOD COUNCIL

AGENDA

WNNC
7:00 PM
Thursday, November 13th,
2025

WNNC Board Meeting

WEBINAR LINK:
<https://us02web.zoom.us/j/84313669968>

WEBINAR ID: 843 1366 9968

WEBSITE:
<https://www.westlakenorthnc.org>



BOARD MEMBERS

MIRNA AGUILAR

ELAINE ALANIZ

REBECCA M. ALVARADO

JOSE M CALDERON

ERNESTO CASTRO

ANA PALACIOS

MIRAN KALADJIAN

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a TBD, Secretaria, al info@westlakenorthnc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE WESTLAKE NORTH OUTREACH COMMITTEE MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Committee must dial (305) 224-1968, and enter **843 1366 9968** and then press # to join the meeting. When prompted by the Chair or designee to provide public input at the Neighborhood Council Outreach Committee meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Committee on any agenda item before the committee takes action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public

SPECIAL WNNC MEETING AGENDA

Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the Chair or designee of the Committee. SB 411 Updates: If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored.

Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real-time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to the subparagraph, to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public Comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

1. WELCOMING REMARKS

a. Call to Order & Roll Call

2. COMMUNITY AND GOVERNMENT REPORTS AND ANNOUNCEMENTS

- a. LA Police Department Senior Lead Representatives
- b. LA City Fire Department Representatives
- c. LA City Council District Representatives

- 1. Mayor's Office Karen Bass Rep: **Susana Cervantes**
- 2. Council District 1 – **Gabriela Agarie**
- 3. Council District 13 - **Regina Mallare**

d. Government Departments/Agencies, including:
Department of Neighborhood Empowerment - **Atziri Camarena**

- e. Community Organizations

3. GENERAL PUBLIC COMMENT

- a. Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed on the floor for 2 minutes.

4. MONTHLY EXPENDITURE REPORTS & FINANCIALS

- a. Discussion and action to approve September 2025 MER.
- b. Discussion and action to approve October 2025 MER.
- c. Discussion and action to approve Roll over funds in the amount of \$1,952.75.
- d. Discussion and action to approve updated Admin Packet: Refreshments/Snacks for Board/Committee Meetings \$2,400.
- e. Discussion and action to approve updated Admin Packet: Canvas License up to \$130.00.
- f. Discussion and action to approve updated Admin Packet: Zoom Subscription up to \$200.00.
- g. Discussion and action to approve updated Admin Packet: Storage update \$2,112.00 annually.
- h. Discussion and action to approve updated Admin Packet: Google Update \$780.00 annually.
- i. Discussion and action to approve updated Admin Packet: Adobe Update \$600.00 annually.
- j. Discussion and action to approve updated Admin Packet: The Web Corner, Inc. in the amount \$2,388.00.
- k. Discussion and action to approve November 2025 The Web Corner, Inc. in the amount of \$199.00.
- l. Discussion and action to approve October 2025 The Web Corner, Inc. in the amount of \$199.00.
- m. Discussion and action to approve November 2025 Adobe in the amount of \$47.98.
- n. Discussion and action to approve October 2025 Adobe in the amount of \$47.98
- o. Discussion and action to approve November 2025 LA Storage in the amount of \$176.00.
- p. Discussion and action to approve October 2025 LA Storage in the amount of \$176.00.
- q. Discussion and action to approve November 2025 Google in the amount of \$63.60.
- r. Discussion and action to approve October 2025 in the amount of \$63.60.
- s. Discussion and action to approve translation headset and device in the amount of up to \$2,500.00
- t. Discussion and action to approve translation services in the amount of \$5,000.00.

5. Presentations:

- a. LA Commons Project (NPG request), Facilitated by Anahit Poturyan Grants & Contracts Manager.
- b. Discussion and action to approve up to \$2,445.00.

6. Events:

- a. Discussion and action to approve **up to \$5,000.00** for 6th Annual Holiday Event.
- b. Discussion and action of 6th Annual Holiday Event Plans.

6. Committee Updates

- a. Discussion and possible action to appoint up to one board member as Chair of the ***Outreach Committee.***
- b. Discussion and possible action to appoint up to one board member and stakeholders to the ***Budget and Finance Committee members.***
- c. Discussion and possible action to appoint up to one board member as Chair of the ***Youth/Education Committee members.***
- d. Discussion and possible action to appoint up to one board member as Chair of the ***Beautification and Land Use and Planning Committee.***
- e. Discussion and possible action to appoint up to one board member as Chair of the ***Crime Prevention/Public Safety Committee.***
- f. Discussion and possible action to appoint up to one board member as Chair of the ***Rules and Selections/AD Hoc Committee.***
- g. Discussion and possible action to appoint up to one board member as Chair of the ***Government Committee/Liaison.***
- h. Discussion and possible action to appoint up to one board member as Chair of the ***Homelessness Liaisons/Committee.***
- i. ***Region 6 Budget Advocates***

10. Board Member Comments

- a. Introduce new or agenda items for consideration by the Board at its next meeting and request for items on future agenda.

11. ADJOURNMENT

SPECIAL WNNC MEETING AGENDA

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- 1401 W 6th St, Los Angeles, CA 90017
- www.westlakenorthnc.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.westlakenorthnc.org or at the scheduled meeting at 1401 W 6th St, Los Angeles, CA 90017. In addition, if you would like a copy of any record related to an item on the agenda, please contact Heather Stokes, Secretary, at: hstokes@westlakenorthnc.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westlakenorthnc.org.

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: _____

SECTION I - APPLICANT INFORMATION

1a) _____
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) _____
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:

Name Phone Email

2) Type of Organization- Please select one:

☐ Public School (not to include private schools) or ☐ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☐ Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ____/____/____ 10b) Date Funds Required: ____/____/____ 10c) Expected Completion Date: ____/____/____
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant


11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

_____	_____		09/29/2025
PRINT Name	Title	Signature	Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

_____	_____		_____
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Adobe Inc.
345 Park Avenue
San Jose CA 95110-2704
United States
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 3253717486
Invoice Date 21-OCT-2025
Payment Terms Credit Card
Purchase Order AB05450000067CUS
Order Number 7226731178
Customer Number 561350191
Currency USD

Bill To

Elaine Alaniz
Westlake North NC
CA 90012

INVOICE

Item Details

Service Term: 21-OCT-2025 to 20-NOV-2025

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65323714	Acrobat Pro	2	EA	23.99	47.98	0.00%	0.00	47.98

Invoice Total

NET AMOUNT (USD)	47.98
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	47.98

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

MAKE CHECK PAYABLE TO

Los Angeles Self Storage
1000 W. 6th Street
Los Angeles, CA. 90017
(213)481-1010

INVOICE

Unit 7625
Tenant 246303
Invoice 118989

Invoice Date October 21, 2025
Due Date November 1, 2025

Amount Due 176.00

. CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005
LOS ANGELES CA 90012

☐ Please check box if address is incorrect
and indicate change. Signature is required
to authorize address changes.

Signature _____
AMOUNT ENCLOSED _____

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
7625	11/1/2025	Rent 11/1-11/30	176.00	0.00	176.00
			Subtotal		176.00
			Taxes		0.00
			Balance Due		176.00

Please remit the total due amount of 176.00 to the above address.

You have the option of making an online payment by (clicking link) below.

<https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/>

Having problems logging in?

Please call us at 213-481-1010

Pre-pay 12 months and receive one month Free!

We appreciate your business! If you're happy with your experience, please leave us a quick Google review.



MAKE CHECK PAYABLE TO

Los Angeles Self Storage
1000 W. 6th Street
Los Angeles, CA. 90017
(213)481-1010

INVOICE

Unit 7625
Tenant 246303
Invoice 118569

Invoice Date September 17, 2025
Due Date October 1, 2025

Amount Due 176.00

. CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005
LOS ANGELES CA 90012

☐ Please check box if address is incorrect
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Signature _____
AMOUNT ENCLOSED _____

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
7625	10/1/2025	Rent 10/1-10/31	176.00	0.00	176.00
			Subtotal		176.00
			Taxes		0.00
			Balance Due		176.00

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Monthly Expenditure Report



Reporting Month: October 2025

Budget Fiscal Year: 2025-2026

NC Name: Westlake North
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$26005.55	\$1064.95	\$24940.60	\$1398.00	\$0.00	\$23542.60

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22000.00	\$1064.95	\$19987.85	\$398.00	\$19589.85
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$1000.00	\$2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$947.20	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY LOS ANGELES SELFST	10/01/2025	Approved by Board Motion of the 2025-2026 Fiscal Year Admin Packet - Approved monthly expenditure for LA Self Storage October 2025 \$176.00	General Operations Expenditure	Office	\$176.00
2	GOOGLE GSUITE_WESTLAKE	10/01/2025	Approved by Board Motion Action of the 2025-2026 Fiscal Year Admin Packet - Approved monthly expenditure of Google Suite for October 2025 of \$63.60	General Operations Expenditure	Office	\$63.60
3	AMAZON PRIME PMTS	10/06/2025	These charges were taken out in error by Amazon. The first charge was on 9/25/25 in the amount of \$2.18 and the second on 10/03/25, in the amount of \$16.45. Both charges total \$18.63 when combined and both charges were refunded on \$16.45 on 10/16/25 and \$2.18 on 10/16/25. There is no BAC for this refunded charges.	General Operations Expenditure	Office	\$-2.18
4	AMAZON PRIME PMTS	10/06/2025	These charges were taken out in error by Amazon. The first charge was on 9/25/25 in the amount of \$2.18 and the second on 10/03/25, in the amount of \$16.45. Both charges total \$18.63 when combined and both charges were refunded on \$16.45 on 10/16/25 and \$2.18 on 10/16/25. There is	General Operations Expenditure	Office	\$-16.45

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We appreciate your business! If you're happy with your experience, please leave us a quick Google review.





Invoice

Invoice number: 5367984484

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

Bill to

Westlake North Neighborhood Council

200 N Spring St #224

Los Angeles, CA 90012-3238

United States

Details

Invoice number5367984484
Invoice dateSep 30, 2025
Billing ID9503-5459-3112
Domain namewestlakenorthnc.org

Google Workspace

Total in USD	\$63.60
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Summary for Sep 1, 2025 - Sep 30, 2025

Subtotal in USD	\$63.60
Tax (0%)	\$0.00
Total in USD	\$63.60

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Sep 1 - Sep 30	7	58.80
Google Workspace Business Starter - Archived User	Usage	Sep 1 - Sep 30	2	4.80
Subtotal in USD				\$63.60
Tax (0%)				\$0.00
Total in USD				\$63.60

Need help understanding the charges on your invoice? [Click here for detailed explanations](#)

<https://support.google.com/a?p=gsuite-bills-and-charges>



elaine alaniz <elaine.alaniz@gmail.com>

A Message from Amazon Customer Service

Amazon.com Customer Service <cs-reply@amazon.com>
Reply-To: cs-reply+A1OHC7CCXJPFNY@amazon.com
To: elaine.alaniz@gmail.com

Mon, Oct 6, 2025 at 11:59 AM

[Your Account](#) | [Amazon.com](#)

Message From Customer Service

Hello,

Greetings from Amazon.

As per our conversation over the call, I have initiated a refund of \$18.63 in your original payment method that will reflect on your account within next 3-5 business days.

Hope I was able to understand and resolve your issue.

We'd appreciate your feedback. Please use the buttons below to vote about your experience today.

Best regards,

Teena

Amazon.com

Thank you for your inquiry. Did I solve your problem?

Your feedback is helping us build Earth's Most Customer-Centric Company.

These charges were taken out in error by Amazon. The first charge was on 9/25/25 in the amount of \$2.18 and the second on 10/03/25, in the amount of \$16.45. Both charges total \$18.63 when combined and both charges were refunded on \$16.45 on 10/16/25 and \$2.18 on 10/16/25. There is no BAC for this refunded charges.



elaine alaniz <elaine.alaniz@gmail.com>

A Message from Amazon Customer Service

Amazon.com Customer Service <cs-reply@amazon.com>
Reply-To: cs-reply+A1OHC7CCXJPFNY@amazon.com
To: elaine.alaniz@gmail.com

Mon, Oct 6, 2025 at 11:59 AM

[Your Account](#) | [Amazon.com](#)

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Reply-To: cs-reply+A1OHC7CCXJPFNY@amazon.com
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elaine alaniz <elaine.alaniz@gmail.com>

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Amazon.com Customer Service <cs-reply@amazon.com>
Reply-To: cs-reply+A1OHC7CCXJPFNY@amazon.com
To: elaine.alaniz@gmail.com

Mon, Oct 6, 2025 at 11:59 AM

[Your Account](#) | [Amazon.com](#)

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The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

PAID
10/09/2025

Date	Invoice #	Terms
10/1/2025	28605	Due on Receipt
Ship To		

Bill To
Westlake North Neighborhood Council

QTY	Description	Price Each	Amount
1	July 2025 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	July 2025 Hosting for: westlakenorthnc.org (included in Maintenance)	15.00	0.00
Please remit payment at your earliest convenience. Thank you for your business!		Total	\$199.00
		Payments/Credits	-\$199.00
		Balance Due	\$0.00

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

PAID
10/09/2025

Date	Invoice #	Terms
10/01/2025	28925	Due on Receipt
Ship To		


Bill To
Westlake North Neighborhood Council

QTY	Description	Price Each	Amount
1	October 2025 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	October 2025 Hosting for: westlakenorthnc.org (included in Maintenance)	15.00	0.00
Please remit payment at your earliest convenience. Thank you for your business!		Total	\$199.00
		Payments/Credits	-\$199.00
		Balance Due	\$0.00

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Invoice

		Date	Invoice #	Terms
		10/01/2025	28814	Due on Receipt
Bill To		Ship To		
Westlake North Neighborhood Council				

QTY	Description	Price Each	Amount
1	September 2025 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	September 2025 Hosting for: westlakenorthnc.org (included in Maintenance)	15.00	0.00
Please remit payment at your earliest convenience.		Total	\$199.00
Thank you for your business!		Payments/Credits	-\$199.00
		Balance Due	\$0.00

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

PAID
10/09/2025

Date	Invoice #	Terms
10/01/2025	28705	Due on Receipt
Ship To		

Bill To
Westlake North Neighborhood Council

QTY	Description	Price Each	Amount
1	August 2025 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	August 2025 Hosting for: westlakenorthnc.org (included in Maintenance)	15.00	0.00
Please remit payment at your earliest convenience. Thank you for your business!		Total	\$199.00
		Payments/Credits	-\$199.00
		Balance Due	\$0.00



Adobe Inc.
345 Park Avenue
San Jose CA 95110-2704
United States
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 3253717486
Invoice Date 21-OCT-2025
Payment Terms Credit Card
Purchase Order AB05450000067CUS
Order Number 7226731178
Customer Number 561350191
Currency USD

Bill To

Elaine Alaniz
Westlake North NC
CA 90012

INVOICE

Item Details

Service Term: 21-OCT-2025 to 20-NOV-2025

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65323714	Acrobat Pro	2	EA	23.99	47.98	0.00%	0.00	47.98

Invoice Total

NET AMOUNT (USD)	47.98
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	47.98

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

Monthly Expenditure Report



Reporting Month: September 2025 Budget Fiscal Year: 2025-2026

**NC Name: Westlake North
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$26318.86	\$313.31	\$26005.55	\$0.00	\$0.00	\$26005.55

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22000.00	\$313.31	\$21052.80	\$0.00	\$21052.80
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$633.89	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_WESTLAKE	09/01/2025	Approved by Board Motion Action of the 2025-26 Fiscal Year Admin Packet - Approved monthly expenditure of Google Suite for September 2025 of \$70.70	General Operations Expenditure	Office	\$70.70
2	PY LOS ANGELES SELFST	09/02/2025	Approved by Board Motion of the 2025-2026 Fiscal Year Admin Packet - Approved monthly expenditure for LA Self Storage September 2025 \$176.00	General Operations Expenditure	Office	\$176.00
3	AMAZON PRIME MS0DR9VX3	09/16/2025	These charges were taken out in error by Amazon. The first charge was on 9/25/25 in the amount of \$2.18 and the second on 10/03/25, in the amount of \$16.45. Both charges total \$18.63 when combined and both charges were refunded on \$16.45 on 10/16/25 and \$2.18 on 10/16/25. There is no BAC for this refunded charges.	General Operations Expenditure	Office	\$2.18
4	ADOBE	09/21/2025	Approved by Board Motion of the 2025-2026 Fiscal Year Admin Packet - Approved monthly expenditure for Adobe for September 2025 \$47.98	General Operations Expenditure	Office	\$47.98

5	AMAZON PRIME WR1466QV3	09/23/2025	These charges were taken out in error by Amazon. The first charge was on 9/25/25 in the amount of \$2.18 and the second on 10/03/25, in the amount of \$16.45. Both charges total \$18.63 when combined and both charges were refunded on \$16.45 on 10/16/25 and \$2.18 on 10/16/25. There is no BAC for this refunded charges.	General Operations Expenditure	Office	\$16.45
Subtotal:						\$313.31

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00



Invoice

Invoice number: 5342735270

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

Bill to

Westlake North Neighborhood Council

200 N Spring St #224

Los Angeles, CA 90012-3238

United States

Details

Invoice number5342735270
Invoice dateAug 31, 2025
Billing ID9503-5459-3112
Domain namewestlakenorthnc.org

Google Workspace

Total in USD	\$70.70
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Summary for Aug 1, 2025 - Aug 31, 2025

Subtotal in USD	\$70.70
Tax (0%)	\$0.00
Total in USD	\$70.70

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Aug 1 - Aug 18	9	43.89
Google Workspace Business Starter - Archived User	Usage	Aug 18 - Aug 31	2	2.16
Google Workspace Business Starter	Usage	Aug 19 - Aug 31	7	24.65
Subtotal in USD				\$70.70
Tax (0%)				\$0.00
Total in USD				\$70.70

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)

<https://support.google.com/a?p=gsuite-bills-and-charges>

MAKE CHECK PAYABLE TO

Los Angeles Self Storage
1000 W. 6th Street
Los Angeles, CA. 90017
(213)481-1010

INVOICE

Unit 7625
Tenant 246303
Invoice 118180

Invoice Date August 20, 2025
Due Date September 1, 2025

Amount Due 176.00

. CITY OF LOS ANGELES - WESTLAKE NORTH NC

200 N SPRING ST #2005
LOS ANGELES CA 90012

☐ Please check box if address is incorrect
and indicate change. Signature is required
to authorize address changes.

Signature _____
AMOUNT ENCLOSED _____

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
7625	9/1/2025	Rent 9/1-9/30	176.00	0.00	176.00
			Subtotal		176.00
			Taxes		0.00
			Balance Due		176.00

Please remit the total due amount of 176.00 to the above address.

You have the option of making an online payment by (clicking link) below.

<https://www.smartselfstorage.com/self-storage/ca/los-angeles/los-angeles-self-storage/>

Having problems logging in?

Please call us at 213-481-1010

Pre-pay 12 months and receive one month Free!

We appreciate your business! If you're happy with your experience, please leave us a quick Google review.





elaine alaniz <elaine.alaniz@gmail.com>

A Message from Amazon Customer Service

Amazon.com Customer Service <cs-reply@amazon.com>
Reply-To: cs-reply+A1OHC7CCXJPFNY@amazon.com
To: elaine.alaniz@gmail.com

Mon, Oct 6, 2025 at 11:59 AM

[Your Account](#) | [Amazon.com](#)

Message From Customer Service

Hello,

Greetings from Amazon.

As per our conversation over the call, I have initiated a refund of \$18.63 in your original payment method that will reflect on your account within next 3-5 business days.

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We'd appreciate your feedback. Please use the buttons below to vote about your experience today.

Best regards,

Teena

Amazon.com

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elaine alaniz <elaine.alaniz@gmail.com>

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Adobe Inc.
345 Park Avenue
San Jose CA 95110-2704
United States
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 3224015474
Invoice Date 21-SEP-2025
Payment Terms Credit Card
Purchase Order AB05450000067CUS
Order Number 7226731178
Customer Number 561350191
Currency USD

Bill To

Elaine Alaniz
Westlake North NC
CA 90012

INVOICE

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Service Term: 21-SEP-2025 to 20-OCT-2025

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
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